

INGLETON PRIMARY SCHOOL

Committee Term of Reference September 2015

Staff Discipline Committee

Membership: Any three Governors as available, excluding the Head Teachers, Staff Governors and the Chair of Governors.

Notes: The Headteachers and the Corporate Director, Children and Young Peoples Services (or a representative) in the case of a potential dismissal, have a right to attend the meeting and offer advice.

Quorum: Three Governors

Meetings: As and when necessary

Terms of Reference:

To consider matters relating to staff discipline;

1. To determine whether an employee should cease to work at the school.
2. Should the need arise, and in consultation with staff, to draft and review policies for redundancy and other terminations for approval by the Governing Body and to establish criteria for selection;
3. To apply the agreed criteria in the selection of staff for redundancy or other terminations.

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